Glossary of Terms
Best Buddies International

Terminology
The following is an alphabetical index of commonly used terms within Best Buddies programs.

**Ambassador**: a person with or without intellectual and development disabilities (IDD) who has completed official Best Buddies Ambassador trainings and is committed to promoting and educating audiences about the mission, philosophy, and benefits of Best Buddies through public speaking.

**BB360**: the online chapter management portal used by Best Buddies chapter leaders and advisors to manage chapter operations. The system serves as a centralized location for all information related to the chapter, including events, member contact information, match information, and more.

**Best Buddies Friendship Walk (BBFW)**: a signature fundraising event, the Best Buddies Friendship Walk is held in cities across the United States to raise awareness and funds to sustain and grow Best Buddies programs.

**Best Buddies Leadership Conference (BBLC)**: an annual international leadership conference that unites Best Buddies leaders, volunteers, and community advocates in a weekend-long training experience held in July at Indiana University in Bloomington, Indiana, USA.

**Best Buddies Living**: an integrated living experience for people with and without IDD to become active, contributing citizens who live independently in a dynamic environment where they can learn, grow, and thrive.

**Buddy**: a member with an IDD who is paired in a one-to-one friendship with a person without an IDD.

**Buddy Director (BD)**: a member of the chapter leadership team with an IDD who serves in a leadership role to provide support to the members of the chapter, specifically serving as the liaison between the leadership team and members with IDD.

**Buddy pair**: two people, one with IDD and one without IDD, matched in a Best Buddies friendship. Also known as a match or one-to-one-friendship.

**Chapter**: an established school club and/or organization at the elementary school, middle school, high school, or college that is organized to create an inclusive school club that fosters friendships, social connections, and community for members with and without IDD. The chapter is recognized by the school administration and Best Buddies International (BBI).

**Chapter Leadership Team**: otherwise known as the officer corps, are members with and without IDD chosen to lead the Best Buddies chapter and serve in dedicated officer positions for one academic year.

**Chapter President (CP)**: a full-time student who oversees the management of the school chapter and works with the chapter leadership team and advisors to organize, lead, and maintain an active Best Buddies chapter for the duration of one academic year.

**Citizen’s chapter**: an adult-based program that is established at a business, corporation, or community-based organization that matches employees/members with adults in the community with IDD to create an inclusive community and foster one-to-one friendships.
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**e-Buddy:** a member, with or without IDD, who participates in the e-Buddies program which provides opportunities to create friendship and connections online using the power of technology.

**Employment Consultant (EC):** a Best Buddies staff member who serves as a coach, mentor, and vocational support professional working one-to-one with individuals with IDD, supporting them to successfully obtain employment in their communities.

**Faculty Advisor (FA):** a member of the school faculty or full-time staff who serves as a liaison between the school administration and the chapter, providing support to the student leaders and chapter members throughout the year.

**Global Ambassador:** a person with or without IDD who has completed state and national trainings and has been invited to advocate and share their story at a national or global level on behalf of Best Buddies International.

**Host Site:** a residential facility or other program that serves people with IDD. These organizations or agencies are selected to partner with a school to form a Best Buddies chapter, or can refer individuals with IDD to the citizens, e-Buddies and jobs programs.

**Host Site Coordinator (HSC):** a professional trained in the field of IDD, who acts as a liaison between the chapter and the members of the host site. This individual supports the communication, transportation, updates, and other necessary planning resources and information for the host site.

**Jobs employer partner:** a business or company that partners with Best Buddies Jobs to hire participants in the Best Buddies Jobs program.

**Jobs participant:** a person with an IDD who is 18 years of age or older and qualifies for supported employment services.

**Leadership Training Day (LTD):** a local training opportunity for the chapter leadership team to provide an overview of best practices for chapter management, operations, and mission delivery.

**Match:** two individuals, one with and one without IDD, who are paired in a Best Buddies friendship. Also known as a buddy pair or one-to-one friendship.

**Membership Application (MA):** online application for prospective volunteers who want to become members of Best Buddies.

**Parent Advisor:** a parent or guardian of a member in a school chapter who serves as a liaison between chapter leaders and chapter members’ parents, providing support with planning, communication, and transportation with chapter events.

**Peer Buddy:** a member without an IDD who is paired in a one-to-one friendship with a person with an IDD.

**Program Manager (PM):** a Best Buddies staff member who oversees Best Buddies Friendship Programs in school and community-based chapters, while providing support, resources, and training for program leaders.

**Secretary:** a member of the chapter leadership team who maintains communication with members, oversees the calendar of events, monitors friendship matches, and other duties related to the management of the chapter.
Special Education Advisor (SEA): a member of school faculty or full-time staff that works in the special education department and acts as a liaison between the chapter and students in the special education classroom by providing communication, education, and support to ensure the social integration of students with IDD in the chapter.

Speech coach: a volunteer who is paired with one ambassador at a training to assist with speech development process. Speech coaches serve as a guide to provide one-on-one support as needed.

Spread the Word (STW): a global engagement campaign committed to empowering grassroots leaders to change their communities, schools, and workplaces, through a call to their peers to take action for inclusion.

State Ambassador: a person with or without IDD who has been selected by the Best Buddies office to serve as an official state ambassador for a two-year term.

Student Advisory Board: available at the state level, this leadership group offers student leaders the opportunity to work closely with Best Buddies Staff and volunteers to help support programs and expand the mission into new schools and communities.

Vice President (VP): a member of the chapter leadership team, this individual is responsible for planning and overseeing chapter events and meetings, and the engagement of chapter members throughout the year.

Treasurer: a member of the chapter leadership team who manages the chapter financials, and oversees the budget, expenses, and fundraising revenue.

Acronyms

Commonly used acronyms of Best Buddies.

- BBFW: Best Buddies Friendship Walk
- BBI: Best Buddies International
- BBLC: Best Buddies Leadership Conference
- BD: Buddy Director
- CP: Chapter President
- DD: Developmental Disability
- EC: Employment Consultant
- FA: Faculty Advisor
- HSC: Host Site Coordinator
- ID: Intellectual Disability
- IDD: Intellectual and/or Developmental Disability
- LTD: Leadership Training Day
- MA: Membership Application
- PM: Program Manager
- SEA: Special Education Advisor
- STW: Spread the Word
- VP: Vice President