

## Resident without IDD Application Process

The decision to enroll in an independent residence with individuals with and without intellectual and developmental disabilities (IDD) is a significant and exciting one. The Best Buddies Living process reflects this. Residency decisions are made based on the “goodness of fit” between the applicant and the housing program. To establish this, we have adapted the following requirements and process:

1. Please complete the application, including contact references and a letter of recommendation, and submit it to Best Buddies Living with a non-refundable application fee of **\$50**.
  - a. Application fee can be in the form of a check written out to “Best Buddies International” or you may venmo Best Buddies International, @bestbuddies  
Best Buddies Living  
Attn: Britney Wrightington  
235 S Dixie Hwy,  
Coral Gables, FL 33133
2. When the completed application is received and reviewed, an interview will be scheduled with the Residential Manager and the Director of Best Buddies Living. This will allow the applicant to learn more about the program and meet face-to-face with BB Living staff. At the same time, BBL staff will have the opportunity to determine the applicant’s response to the program and its offerings.
3. If deemed a good fit by both the applicant and BBL, we will notify the applicant and initiate the move-in process.
4. Please submit a head shot/photo attached to your application.<sup>89</sup>

### Requirements

- A guarantor agreement is required as part of the lease.
- Resident must be 18 or over at the time of move-in.
- Resident must maintain full-time student status, employment, or consistent volunteer work for at least 3 days of the week.
- Resident must be open-minded and respectful to all individuals regardless of race, creed, ethnicity, national origin, religion, gender, sexual orientation, gender expression, physical characteristics, ability/disability, or veteran status.
- All residents will be strongly encouraged to participate in weekly group meals, attend monthly activities and support a fellow resident when needed. Examples can include: assisting with laundry, cooking or in an emergency situation.
- The current residence in Coral Gables, Florida has room for four residents total which is open to males and females. Residents within each apartment will identify as the same gender.

Best Buddies Living operates its housing in compliance with federal and state housing law.

**Please email the completed application and related documents to [britneywrightington@bestbuddies.org](mailto:britneywrightington@bestbuddies.org).**

**Residents without IDD Application**

Date of Application: \_\_\_\_\_

BB Living Location: \_\_\_\_\_

**Applicant Information:**

Name: \_\_\_\_\_

(First) \_\_\_\_\_ (Middle) \_\_\_\_\_ (Last) \_\_\_\_\_ (Nickname)

Gender: \_\_\_\_\_ Driver's License #: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Age: \_\_\_\_\_ Marital Status: \_\_\_\_\_

Phone number: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Are you currently a student? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, what undergraduate/graduate program are you attending and where?

\_\_\_\_\_ Graduation Date: \_\_\_\_\_

**Current Address:**

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Reason for moving: \_\_\_\_\_

Monthly Rent: \$ \_\_\_\_\_ Move-in date: \_\_\_\_\_ Move-out date: \_\_\_\_\_

**Current Employment:**

Name of employer: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Employer's phone number: \_\_\_\_\_ Supervisor's name: \_\_\_\_\_

Your position: \_\_\_\_\_ Start date: \_\_\_\_\_

Monthly income: \$ \_\_\_\_\_ Yearly income: \$ \_\_\_\_\_

May we contact your current employer to confirm this information? Yes \_\_\_\_\_ No \_\_\_\_\_

**Emergency Contact:**

Please list who we contact in the event of an emergency.

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Personal History:**

Have you ever been asked to move out or evicted? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever declared bankruptcy? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever been sued for damage to a rental unit? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever broken a rental agreement or lease? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever been sued for nonpayment of rent? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever been convicted of a felony? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever been arrested? Yes \_\_\_\_\_ No \_\_\_\_\_

I am currently under a conduct investigation by University of Miami Yes \_\_\_\_\_ No \_\_\_\_\_

If you answered "yes" to any of the Personal History questions, please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Students who are currently under investigation by University of Miami will not have their applications processed until after completion of the investigation. The answer you provided above will remain confidential.*

*Part of your application with BBL will include a criminal background check. I hereby give BBL permission to run a criminal background check.*

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**I hereby certify under penalty of perjury that the above statements are true and correct. I give my permission for any necessary verification including BB contacting any medical provider I have listed on this application. If Best Buddies finds that the applicant has been truthful, they will not be considered for housing.**

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**Since Best Buddies Living acts as both a program and a residential opportunity, please answer the following questions:**

What do you hope to gain by living with BBL?

What do you hope to give as a resident of BBL?

Are there particular experiences that may have led you to be interested in BBL?

**Personal References:**

Please provide contact information of three non-family members who can act as a reference for you.

Name: \_\_\_\_\_

Relationship to applicant: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Name: \_\_\_\_\_

Relationship to applicant: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Name: \_\_\_\_\_

Relationship to applicant: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_

**Proof of Income:** Please attached a copy of your latest bank statement or latest pay stub as your proof of income.

**Third Party Guarantor Form:** Please attach your completed guarantor form.

**Letter of Recommendation:** On a separate sheet of paper, please attach a letter of recommendation from a non-familial source. We encourage the recommender to make specific comments on the applicant's strengths and limitations for joining the Best Buddies Living program. Descriptions of significant actions, accomplishments, and personal qualities are particularly helpful.

**Important Notice:**

A. Termination of leases: Students sign a year-long lease with BB Living to be paid monthly. After one year, the lease becomes a month-by-month rental agreement. Students who seek to vacate BB Living mid-semester/prior to the end of resident's lease may be liable for rent as BB Living is responsible for ensuring occupancy.

I hereby agree to respect and uphold the notices outlined above.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

